

**STATUTORY FORWARD PLAN**

**KEY DECISIONS**  
(indicated by ■)

**01 NOVEMBER 2012 - 28 FEBRUARY 2013**

Description of Matter/ Decision Required	Responsible Officer	Portfolio Leader	Identity of Decision-Taker (eg Cabinet or Officer or Joint Arrangement)	October	November	December	January	February	March	April	May	June	July	August	September	October	Principal Consultees	Method of Consultation	How Interested Parties may submit representations to decision-takers and end date for representations	Reports and background papers submitted to decision-taker for consideration	Notes/ Comments
1] Asset Review	Corporate Director of Resources	Cllr Harrington - Cabinet Member for Corporate Management and Finance	Cabinet		■												Staff, Community Groups	Various - Consultation Plan	In writing to Garry Cummings, Head of Finance & Assets or email garry.cummings@stockton.gov.uk By 17th October 2012	June 2012 Cabinet	Key Decision  No EIA required.  Cabinet meeting being held 1st November 2012.
Update Members on the Asset Review																					
2] Qtr 2 Performance and Finance Report	Corporate Director of Resources	Cllr Harrington - Cabinet Member for Corporate Management and Finance	Cabinet/Council		■												All members	Via Cabinet report	Julie Danks - Corporate Director of Resources Tel: 01642 527007 julie.danks@stockton.gov.uk Lesley King - Head of Policy, Improvement and Engagement Tel: 01642 527004 lesley.king@stockton.gov.uk Garry Cummings - Head of Finance and Assets Tel: 01642 527011	N/A	Key Decision  EIA not required.  Cabinet meeting being held 29 November 2012
Qtr 2 update on performance, finance (including MTFP and capital spend), risk, FOI's, complaints, commendations etc.																					

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																			garry.cummi ngs@stockto n.gov.uk. By 15th November 2012		
3] Compass CBL scheme	Corporate Director of Development and Neighbourhood Services	Councillor Nelson - Cabinet Member for Housing and Community Safety	Cabinet		■												Registered Housing Providers and their tenants, Ward Councillors, Applicants on the Compass CBL Scheme, other stakeholders and support agencies etc	Discussions/ presentations to with the Compass Service Improvement Group (tenants and applicants) and other focus groups.	By e-mail or telephone to Caroline Wood, Housing Options Manager - caroline.wood@stockton.gov.uk 01642 526639 by 15th November 2012	Proposed amendments to the Compass CBL Allocations Policy following consultation	Key Decision  An extensive consultation exercise has been undertaken across the Tees Valley with all stakeholders about 13 specific areas of the allocations policy and the proposed amendments have taken due consideration of the responses.  An EIA is required.  Cabinet meeting being held on 29th November 2012
<p>The DCLG have issued revised Code of Guidance in regards to how Social Housing Providers allocate their properties. The Compass Sub Regional Choice Based Lettings Partnership have considered the revised Code of Guidance, Welfare Benefit Reforms and the Localism Act 2011 and have identified areas within the current Common Allocation Policy that require certain amendments to ensure that it is fit for purpose. All partners of the Compass CBL scheme are required to get Board/ Cabinet approval with a view to implementing the policy amendments from 1st April 2013</p>																					

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4] Local Council Tax Support Scheme	Corporate Director of Development and Neighbourhood Services	Councillor Nelson - Cabinet Member for Housing and Community Safety, Cllr Harrington - Cabinet Member for Corporate Management and Finance	Council		■												Public consultation from 13th August to 19th October 2012	Questionnaire to all households; briefing notes to partnerships and advisors; public 'drop ins'; partnership meetings.	Representations can be submitted to Linda Stephenson (Housing Benefits Manager) by email to linda.stephenson@stockton.gov.uk or by telephone on 01642 526245 by 15th November 2012	Cabinet report 9th August 2012	Key Decision  EIA developed for previous Cabinet report  Cabinet date - 29/11/12
The Council must approve a Local Council Tax Support Scheme by 31.01.2013. The draft scheme was approved for public consultation at Cabinet on 9th August 2012.																					
5] Review of Gambling Act 2005 Statement of Licensing Principles	Corporate Director of Development & Neighbourhood Services	Councillor Nelson - Cabinet Member for Housing and Community Safety	Cabinet/Council		■												Members, Trade, Representative Groups and the general public	Newspaper advert and website	In writing to dave.kitching@stockton.gov.uk or mick.vaines@stockton.gov.uk by 15th November 2012	None	Key Decision  The findings of the review will be considered by the Licensing Committee before submission to Cabinet and Council.  An EIA is required.  Cabinet meeting being held on 29th
This report details the findings of the three yearly review of the Gambling Act 2005 Statement of Licensing Principles (last review completed January 2010)																					

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																					November 2012	
6] Approval of NNDR1 form (estimate of business rates income for 2013/2014)	Corporate Director Resources	Cllr Harrington - Cabinet Member for Corporate Management and Finance	Cabinet and Council				■										Members	Briefings and report	Contact Debbie Hurwood Head of Customer Services & Taxation Debbie.hurwood@stockton.gov.uk Telephone 01642 527014 End date of representations: 30 November 2012	N/A	Key Decision  There is no requirement to consult on this document. Part of the LG finance arrangement that feed into the annual budget setting/MTFP	
Approval of the Council's estimated rates income for 2013/2014 which will be used to determine the "central share" payments due to central government and payments due to relevant precepting authorities (fire).																						
7] Stockton Town Centre	Corporate Director of Development and Neighbourhood Services	Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet				■										Members, Public	Member Briefings, Individual briefings with Leader and Portfolio Leader. Public consultation already conducted.	By telephone or e-mail to Nigel Laws, Town Centre & Major Projects Manager. 01642 527565, nigel.laws@stockton.gov.uk by 20th December 2012	Town Centre Prospectus, Stockton Town Centre Cabinet Report December 2011, Cabinet Report June 2012.	Key Decision  An EIA is required	
Progress Update and Design Proposals																						

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8] Community Infrastructure Levy (CIL). Approval of Preliminary Draft Charging Schedule for Consultation.	Corporate Director Development and Neighbourhood Services	Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet, Council					■									Stakeholders, statutory consultees, Planning Committee, Cabinet.	The CIL Regulations require the Draft preliminary Charging Schedule to be subject to at least a 4 week period of public consultation. The Schedule will be made available on the Council's website, in all local libraries and main council buildings. In accordance with their expressed preference people on the LDF Consultation database will be contacted by letter or email to inform them of the consultation. Spatial Planning Officers will present reports to	To Spatial Planning Manager by email at rosemary.young@stockton.gov.uk or by telephone on 01642 526054 by 20th September 2012 in relation to the Cabinet report, with statutory notice period from 1st - 30th November 2012 on the preliminary charging schedule and 1st February - 1st March 2013 on the publication charging schedule.	Preliminary Draft Charging Schedule and supporting documentation.	Key Decision  Key Decision  An EIA is required
CIL is a new local levy that authorities can choose to introduce to help fund infrastructure in their area. The consultation on the draft preliminary charging schedule is the first stage in the adoption of CIL.																					

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																		various LSP groups and consultative bodies.			
9] Local Plan: To approve the Gypsy, Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD) Issues and Options for a six week period of public consultation.	Corporate Director Development and Neighbourhood Services	Councillor Smith - Cabinet Member for Regeneration & Transport	Cabinet, Council					■									Stakeholders, statutory consultees, Planning Committee, Cabinet, all Members.	This is the first stage in the preparation of this DPD. The consultation document will be made available for a period of six weeks on the Council's website and copies will be made available in the Borough's libraries and main Council offices. Members of the LDF Consultation database will be contacted by letter or email, whichever is their expressed preference.	To the Spatial Planning Manager by email at rosemary.young@stockton.gov.uk or by telephone on 01642 526054 by 15th November 2012 in relation to the Cabinet report, with the statutory notice period from 7th January - 18th February 2013.	Gypsy, Traveller and Travelling Showpeople Issues and Options Document. Updated Needs Assessment.	Key Decision Key Decision The DPD will be subject to a Sustainability Appraisal, so an EIA is NOT required. Cabinet meeting being held on 29th November 2012
The purpose of this DPD is to identify sites to accommodate need identified for pitches in the Gypsy, Traveller and Travelling Showpeople Accommodation Assessment.																					